

# SINGLE TENANT / MULTI-TENANT OFFICE INCOME AND EXPENSE SURVEY

Confidential Information Per F.S. 195.027 For Use By Osceola County Property Appraiser's Office Only

Property name: \_\_\_\_\_

Property address: \_\_\_\_\_

## 2022 GROSS INCOME Income Data for January 1, 2022 thru December 31, 2022

Attach complete Profit & Loss Statement and Rent Roll as of 1/1/2023

| Property Use<br>(specify if single tenant) | Total Gross<br>Square Feet | Total Leasable<br>Square Feet   | Market Rent<br>Square Foot      | Gross Income at<br>100% Occupied |
|--|----------------------------|---------------------------------|---------------------------------|----------------------------------|
| Office                                     |                            |                                 |                                 |                                  |
| Owner Occupied                             |                            | <del>                    </del> | <del>                    </del> | <del>                    </del>  |

IF 100% OWNER OCCUPIED NO ADDITIONAL INFORMATION IS NECESSARY. PLEASE SIGN AND RETURN

|   |           |  |
|---|-----------|--|
| <b>Total 2022 Gross Rental Income :</b>         | \$        |  |
| Vacancy and Collection Loss:                    | %         |  |
| Rent Concessions:                               | \$ -      |  |
| Common Area Maintenance                         | \$ +      |  |
| Other Income: Vending, etc.                     | \$ +      |  |
| <b><u>Total 2022 Actual Income Received</u></b> | <b>\$</b> |  |

## 2022 OPERATING EXPENSES Expense Data for January 1, 2022 thru December 31, 2022

|  |             |                                     |
|--|-------------|-------------------------------------|
| Management Fees  | \$ -        |                                     |
| Payroll  | \$ -        |                                     |
| Insurance (Building & Content)                           | \$ -        | Do not include multiple years       |
| Insurance (Employee, other)                              | \$ -        | Do not include multiple years       |
| Utilities (Electric, Phone, Cable, etc)                  | \$ -        |                                     |
| Garbage  | \$ -        |                                     |
| Office Expense, Supplies, etc.                           | \$ -        |                                     |
| Professional Fees (Accounting, Advertising, Legal, etc.) | \$ -        |                                     |
| Services (Grounds Maintenance, Elevator, etc)            | \$ -        |                                     |
| Repairs & Maintenance                                    | \$ -        | Do not include capital improvements |
| Non Ad Valorem Assessments                               | \$ -        |                                     |
| Reserves for Replacements                                | \$ -        |                                     |
| Other (specify) _____                                    | \$ -        |                                     |
| <b><u>Total 2022 Operating Expenses</u></b>              | <b>\$ -</b> |                                     |

**2022 Net Operating Income** ( before taxes, capital improvments & other Exp.) **\$** \_\_\_\_\_

## 2022 CAPITAL EXPENSES Expense Data for January 1, 2022 thru December 31, 2022

Please specify improvement. Do not include in operating expenses above

|  |    |  |    |  |
|--|----|--|----|--|
|  | \$ |  | \$ |  |
|  | \$ |  | \$ |  |

|  |                 |             |
|--|-----------------|-------------|
| Prepared by: _____                             | Title: _____    | Date: _____ |
| Signature: _____                               | Phone # : _____ |             |
| * Please attach additional pages as necessary. | E-mail : _____  |             |

RETURN BY APRIL 3, 2023